

MINUTES
Oregon International Port of Coos Bay
Regular PCIP Commission Meeting
8:00 a.m., Tuesday, July 7, 2026

Port Commission Chambers, 125 W. Central Avenue, Suite 230, Coos Bay, Oregon 97420

Meetings are broadcast live on [YouTube](#). Hyperlinks below redirect to the recording.

Attendance

Commission: Kyle Stevens, President; Nick Edwards, Vice President; Kyle ViksneHill, Treasurer; Elise Hamner, Secretary; and Arnie Roblan, Commissioner.

Staff: Melissa Cribbins, Executive Director of the PCIP Project; Lanelle Comstock, Chief Executive Officer; Rick Adamek, Director of Asset Management; Ray Dwire, Charleston Marina Manager; Matt Friesen, Director of External Affairs; Krystal Karcher, Administrative Services Manager; and Christina Sanders, Administrative Assistant.

Guests: Lincoln Colby, Mott MacDonald; Jan Hodder; Mike Graybill; Colin Madsen, KPFF; Tallon Trentz, IUOE 701; Elizabeth Herold; Clinton Herold; Rick Osborn, Blue Ridge Strategies; Nate Meddings, Stantec; and Eric Sherman, IBEW 932.

1. [Call Meeting to Order](#)

President Stevens called the meeting to order at 8:00 a.m.

2. [PCIP Project Update](#)

A. [Project Status](#)

Melissa Cribbins provided an update on the status of grant agreements, including the CRISI, INFRA, and RCE. Commissioner ViksneHill asked if the Port had done an RFP or selected a firm to assess grant compliance and subrecipient monitoring. Ms. Cribbins answered that the Port has not, but it is on the to-do list.

3. [Consent Items](#)

Upon a motion by Commissioner ViksneHill (second by Commissioner Roblan), the Board of Commissioners voted to approve the June 2, 2026 Regular PCIP Commission Meeting Minutes, June 18, 2026 Special PCIP Commission Meeting Minutes, and June Contracts Awarded. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

4. [Management Reports](#)

All Management Reports were included within the Meeting Packet.

5. [Action Items](#)

A. [Third Amendment to the Agreement with Confluence Strategies, LLC](#)

Upon a motion by Commissioner ViksneHill (second by Commissioner Roblan), the Board of Commissioners voted to approve the Third Amendment to Professional Services Agreement between the Port of Coos Bay and Confluence Strategies, LLC and authorize Commission President Kyle Stevens to sign and execute the agreement. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

B. Authorization to Enter into Agreement with Superior Construction Consulting Services

Commissioner Hamner asked whether proof of insurance was in place. Ms. Cribbins stated the Port obtains that information after the contract has been approved but prior to any work being performed.

Upon a motion by Commissioner Edwards (second by Commissioner Roblan), the Board of Commissioners voted to approve the Professional Services Agreement between the Port of Coos Bay and Superior Construction Consulting Services and authorize Commission President Kyle Stevens to sign and execute the agreement. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

6. Information Items

7. Public Comment

A. Tallon Trentz expressed his support for the PCIP project, stating the community needs the project to bring working families back and to provide an opportunity for children to stay and work in the area.

B. Clinton Herold expressed opposition to the proposed rail expansion project, stating the aging rail tunnels would require substantial reconstruction to accommodate double-stack containers, and the project costs have been underestimated.

8. Commission Comments

Commissioner Roblan stated July 8, at 1:00 p.m., there will be an event to celebrate the new entrance to the South Slough. The new entrance provides much better access, reduces opportunities for accidents, and adds extra parking.

9. Next Meeting Dates

- A. Regular Commission Meeting – Thursday, July 16, 2026, 11:00 a.m.
- B. PCIP Commission Meeting – Tuesday, August 4, 2026, 8:00 a.m.

10. Adjourn

President Stevens adjourned the meeting at 8:20 a.m. and entered into Executive Session, as authorized under ORS 192.660(2), to:

- (e) conduct deliberations with persons designated by the governing body to negotiate real property transactions;
- (f) consider information or records that are exempt by law from public inspection; and
- (g) consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.