



M E M O R A N D U M

TO: Interested Parties  
FROM: Eric Farm, President  
DATE: August 24, 2023  
SUBJECT: Port of Coos Bay Special Commission Meeting Notice

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The **Board of Commissioners** of the Oregon International Port of Coos Bay will hold a Special Commission Meeting at **2:00 p.m., Friday, August 25, 2023**, via Zoom, and live on YouTube.

Members of the public are invited to attend the meeting in person via Zoom or view the meeting live on the Port's YouTube Channel at the following link: [www.youtube.com/portcoos](http://www.youtube.com/portcoos).

EF/lf

**OREGON INTERNATIONAL PORT OF COOS BAY  
SPECIAL COMMISSION MEETING  
2:00 p.m., Friday, August 25, 2023  
Via Zoom  
Watch Live on YouTube: [www.youtube.com/portcoos](http://www.youtube.com/portcoos)**

**T E N T A T I V E   A G E N D A**

- 1. CALL MEETING TO ORDER**
  
- 2. INTRODUCTION OF COMMISSIONERS, PORT STAFF AND GUESTS**
  
- 3. ACTION ITEMS** **Page**
  - A. Special Procurement: Used Hyrail Dump Truck..... John Burns, 4
  
- 4. COMMISSION COMMENTS**
  
- 5. NEXT MEETING DATE** – Tuesday, September 19, 2023, 10:00 a.m.
  
- 6. ADJOURN**

# **Action Items**

**OREGON INTERNATIONAL PORT OF COOS BAY  
BOARD OF COMMISSIONERS  
ACTION/DECISION REQUEST**

**DATE:** August 24, 2023

**PROJECT TITLE:** Special Procurement: Used Hyrail Dump Truck

**ACTION REQUESTED:** Award a public contract to Vancer for the special procurement of a used hyrail dump truck

**BACKGROUND:**

In the Fiscal Year 2023/24 Port budget, the Port of Coos Bay budgeted \$250,000 for the purchase of a hyrail dump truck. Funds to purchase this dump truck are from the Oregon State Tax Credit.

Port staff reached out to four vendors that specialize in heavy duty hyrail equipment. Two vendors have no hyrail dump trucks available at this time. One vendor has a used 2012 hyrail dump truck with 166,000 miles for \$155,500. Vancer has a 2021 Peterbilt 348 dump truck with 25,602 miles for \$208,335. In comparison with new and other used trucks, given the age and mileage, staff recommends the purchase of the 2020 Peterbilt dump truck from Vancer.

Per the Port of Coos Bay Local Public Contracting Rules Section 4.9: Special Procurements, the LCRB may award certain classes of public contracts as a special procurement. A special procurement allows the Port to enter into a contract without following the requirements of competitive sealed bidding, competitive sealed proposals, or intermediate procurements. Special procurement classes include: large quantity manufacturer-direct supplies, advertisements, copyrighted materials, financial products, insurance contracts, used personal property or equipment, and hazardous materials removal. Section 4.9.1(F) states:

**4.9.1(F): Purchase of used personal property or equipment:** The Port may directly purchase used personal property and equipment. Used property and used equipment is property or equipment that has been placed and used by a previous owner or user for a period of time, and which is recognized in the relevant trade or industry, if there is one, as qualifying the personal property or equipment as ‘used’.

Port staff intends to send the Port’s local truck mechanic to inspect the truck at its current location in Lincoln, Nebraska prior to final purchase.

**RECOMMENDED MOTION:**

Award a public contract to Vancer for the special procurement of a used hyrail dump truck in the amount of \$208,335, excluding transportation, inspection and registration costs.