

OREGON INTERNATIONAL PORT OF COOS BAY
Coos Bay, Oregon
SPECIAL COMMISSION MEETING
11:00 a.m., Tuesday, July 30, 2024

Port Commission Chambers, 125 Central Avenue, Suite 230, Coos Bay, Oregon 97420

ATTENDANCE

Commission:

Brianna Hanson, President; Kyle ViksneHill, Treasurer; Kyle Stevens, Secretary; and Nick Edwards, Commissioner.

Staff:

Lanelle Comstock, Interim Chief Executive Officer/Chief Administrative Officer; Matt Friesen, Director of External Affairs; and Krystal Karcher, Human Resources Generalist.

Media & Guests:

Christine Moffitt; and Knute Nemeth.

1. CALL MEETING TO ORDER

President Hanson called the meeting to order at 11:01 a.m.

2. INTRODUCTION OF COMMISSIONERS, GUESTS AND PORT STAFF

3. PUBLIC COMMENT

Christine Moffitt stated she is interested in the potential revision of the CEO position description, and emphasized the importance of looking at the whole system to ensure an understanding of the challenges and what type of leadership can be applied.

Lanelle Comstock stated that the job announcement has been revised and a red-line version is ready for Commissioners to review during Executive Session.

4. RECESS TO EXECUTIVE SESSION

The Board of Commissioners recessed to Executive Session at 11:04 a.m. as authorized under ORS 192.660(2)(a), to consider the employment of a public officer, employee, staff member or individual agent. After Executive Session, Commissioners will return to public session for discussion and possible action regarding the Chief Executive Officer position and the Pacific Coast Intermodal Port Project Manager consultant.

5. **RETURN TO PUBLIC SESSION**

The Board of Commissioners returned to public session at 12:23 p.m. for discussion and possible action regarding the Chief Executive Officer position and the Pacific Coast Intermodal Port Project Manager consultant.

6. **PUBLIC COMMENT**

Knute Nemeth stated he is a member of the Charleston Advisory Committee and offered a reminder of upcoming Charleston events. This includes the 100-year anniversary of the Oregon Institute of Marine Biology in the fourth week of August. There is also the 50-year anniversary of the South Slough National Marine Estuarine Reserve. They will be holding their event on September 28 at the historical museum in Coos Bay. On Saturday, October 5 there will be the Octoberfish Festival at the OIMB. The purpose of this event is to build community by bringing people together. This is a family friendly event with live music. There are two major events in Charleston that have been lost in recent years, including the Seafood Festival and the Oyster Feed. This is partly due to the lack of volunteers. Proceeds from the Octoberfish event will be donated to the Charleston Food Bank to support local families who may be struggling. Mr. Nemeth stated more cleanup work in Charleston is needed to keep the community alive. Staff work hard but there could be additional efforts towards cleanup and that would be appreciated.

President Hanson asked if these Charleston events are on the Port's website. Staff stated they can be added.

7. **ACTION ITEM**

Upon a motion by Commissioner Stevens (second by Commissioner Edwards), the Board of Commissioners motioned to authorize the CEO, Board President, and Board Secretary to negotiate a professional services agreement for the Executive Director of the Pacific Coast Intermodal Port (PCIP) project, provided the consultant is funded through project funds. **Motion Passed Unanimously.** (Ayes: Hanson, ViksneHill, Stevens, and Edwards. Nays: None).

8. **NEXT MEETING DATE** – Tuesday, August 20, 2024, 11:00 a.m.

9. **ADJOURN**

President Hanson adjourned the meeting at 12:28 p.m.