

**MINUTES**  
**Oregon International Port of Coos Bay**  
**Regular Commission Meeting**  
**11:00 a.m., Thursday, March 19, 2026**

Port Commission Chambers, 125 Central Avenue, Suite 230, Coos Bay, Oregon 97420

Meetings are broadcast live on [YouTube](#). Hyperlinks below redirect to the recording.

**Attendance**

**Commission:** Kyle Stevens, President; Elise Hamner, Secretary; and Arnie Roblan, Commissioner. Nick Edwards, Vice President; and Kyle ViksneHill, Treasurer were absent.

**Staff:** Lanelle Comstock, Chief Executive Officer; Matt Friesen, Director of External Affairs; Rick Adamek, Director of Asset Management; Ray Dwire, Charleston Marina Manager; Krystal Karcher, Administrative Services Manager; and Christina Sanders, Administrative Assistant.

1. [Call Meeting To Order](#)

President Stevens called the meeting to order at 11:00 a.m.

2. [Introductions](#)

3. Port Project Update

A. [Eastside Housing Feasibility Study Update](#)

4. [Consent Items](#)

Upon a motion by Commissioner Roblan (second by Commissioner Hamner), the Board of Commissioners voted to approve the February 19, 2026 Regular Commission Meeting Minutes, February Invoices, and February Contracts Awarded. **Motion Passed Unanimously.** (Ayes: Stevens, Hamner, and Roblan. Nays: None. Absent: Edwards and ViksneHill).

5. [Management Reports](#)

All Management Reports were included within the Meeting Packet.

6. [Action Items](#)

A. [Tarheel II Building Lease Agreement](#)

Upon a motion by Commissioner Roblan (second by Commissioner Hamner), the Board of Commissioners motioned to approve Port Staff to negotiate and execute a one-year commercial lease agreement with three (3) renewal options of one (1) year each with Tarheel Aluminum to lease Building 7 in the Charleston Shipyard. **Motion Passed Unanimously.** (Ayes: Stevens, Hamner, and Roblan. Nays: None. Absent: Edwards and ViksneHill).

B. [Lot 40 Lease Agreement](#)

Upon a motion by Commissioner Roblan (second by Commissioner Hamner), the Board of Commissioners motioned to approve Port Staff to negotiate and execute a commercial lease agreement with the Oregon Dungeness Crab Commission to lease Lot 40 in Charleston. **Motion Passed Unanimously.** (Ayes: Stevens, Hamner, and Roblan. Nays: None. Absent: Edwards and ViksneHill).

C. [Signature Authority of USDA Grant Application](#)

Upon a motion by Commissioner Roblan (second by Commissioner Hamner), the Board of Commissioners voted to authorize Port Chief Executive Officer Lanelle Comstock signature authority on the USDA grant application for distribution of the CDS funds for the “Charleston Shipyard Improvement Project – Phase I, Marine Ways”. **Motion Passed Unanimously.** (Ayes: Stevens, Hamner, and Roblan. Nays: None. Absent: Edwards and ViksneHill).

7. [Information Items](#)

8. [Public Comment](#)

Christine Moffitt provided public comment.

9. [CEO Updates](#)

10. [Commission Comments](#)

11. [Next Meeting Dates](#)

A. PCIP Commission Meeting – Tuesday, April 7, 2026, 8:00 a.m.

B. Regular Commission Meeting – Thursday, April 16, 2026, 11:00 a.m.

12. [Adjourn](#)

President Stevens adjourned the meeting at 11:51 a.m.