



M E M O R A N D U M

TO: Interested Parties

FROM: Kyle Stevens, President

DATE: August 13, 2026

SUBJECT: Port of Coos Bay Special PCIP Commission Meeting Notice

The **Board of Commissioners** of the Oregon International Port of Coos Bay will hold a Special PCIP Commission Meeting at **11:00 a.m., Thursday, August 20, 2026**, in the Port's Commission Chambers located at 125 W Central Avenue, Suite 230, Coos Bay, Oregon 97420, and live on YouTube.

Members of the public are invited to attend the meeting in person or view the meeting live on the Port's YouTube Channel at the following link: www.youtube.com/portcoos.

Members of the public may provide public comment in person, via Zoom, or in writing. If members of the public would like to provide public comment during the meeting via Zoom, please call the Administrative office at 541-267-7678 by 8:30 a.m. on Thursday, August 20, 2026. Written comment will be accepted until 8:30 a.m. on Thursday, August 20, 2026 by sending an email to portcoos@portofcoosbay.com with the subject line 'Public Comment'.

KS/cs

**OREGON INTERNATIONAL PORT OF COOS BAY
SPECIAL PCIP COMMISSION MEETING**

11:00 a.m., Thursday, August 20, 2026

Port Commission Chambers, 125 West Central Avenue, Suite 230, Coos Bay, Oregon 97420

Watch Live on YouTube: www.youtube.com/portcoos

***Mission:** Promoting sustainable development that enhances southwest Oregon and the State in the international economy.*

***ORS 777.065:** The Legislative Assembly recognizes that assistance and encouragement of enhanced world trade opportunities are an important function of the state, and that development of new and expanded overseas markets for commodities exported from the ports of this state has great potential for diversifying and improving the economic base of the state. Therefore, development and improvement of port facilities suitable for use in world maritime trade at the Ports of Umatilla, Morrow, Arlington, The Dalles, Hood River and Cascade Locks and the development of deepwater port facilities at Astoria, **Coos Bay**, Newport, Portland and St. Helens is declared to be a state economic goal of high priority.*

T E N T A T I V E A G E N D A

1. CALL MEETING TO ORDER

2. INTRODUCTION OF COMMISSION, GUESTS AND PORT STAFF

3. PCIP PROJECT UPDATE

A. Project Status.....Melissa Cribbins

4. CONSENT ITEMS

A. Approval of July 7, 2026 Regular PCIP Commission Meeting Minutes.....4

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B. Approval of One Year Contract Extension with Accelerate Strategies.....Melissa Cribbins, 12

C. 2026Res07: Approval of Grant Agreement with Oregon Business Development Department.....

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7. OTHER

8. INFORMATION ITEMS

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9. PUBLIC COMMENT

10. COMMISSION COMMENTS

11. NEXT MEETING DATES

A. PCIP Regular Commission Meeting - Tuesday, September 1, 2026, 8:00 a.m.

B. Regular Commission Meeting - Thursday, September 17, 2026, 11:00 a.m.

12. ADJOURN

Consent Items

DRAFT MINUTES
Oregon International Port of Coos Bay
Regular PCIP Commission Meeting
8:00 a.m., Tuesday, July 7, 2026

Port Commission Chambers, 125 W. Central Avenue, Suite 230, Coos Bay, Oregon 97420

Meetings are broadcast live on [YouTube](#). Hyperlinks below redirect to the recording.

Attendance

Commission: Kyle Stevens, President; Nick Edwards, Vice President; Kyle ViksneHill, Treasurer; Elise Hamner, Secretary; and Arnie Roblan, Commissioner.

Staff: Melissa Cribbins, Executive Director of the PCIP Project; Lanelle Comstock, Chief Executive Officer; Rick Adamek, Director of Asset Management; Ray Dwire, Charleston Marina Manager; Matt Friesen, Director of External Affairs; Krystal Karcher, Administrative Services Manager; and Christina Sanders, Administrative Assistant.

Guests: Lincoln Colby, Mott MacDonald; Jan Hodder; Mike Graybill; Colin Madsen, KPFF; Tallon Trentz, IUOE 701; Elizabeth Herold; Clinton Herold; Rick Osborn, Blue Ridge Strategies; Nate Meddings, Stantec; and Eric Sherman, IBEW 932.

1. [Call Meeting to Order](#)

President Stevens called the meeting to order at 8:00 a.m.

2. [PCIP Project Update](#)

A. [Project Status](#)

Melissa Cribbins provided an update on the status of grant agreements, including the CRISI, INFRA, and RCE. Commissioner ViksneHill asked if the Port had done an RFP or selected a firm to assess grant compliance and subrecipient monitoring. Ms. Cribbins answered that the Port has not, but it is on the to-do list.

3. [Consent Items](#)

Upon a motion by Commissioner ViksneHill (second by Commissioner Roblan), the Board of Commissioners voted to approve the June 2, 2026 Regular PCIP Commission Meeting Minutes, June 18, 2026 Special PCIP Commission Meeting Minutes, and June Contracts Awarded. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

4. [Management Reports](#)

All Management Reports were included within the Meeting Packet.

5. [Action Items](#)

A. [Third Amendment to the Agreement with Confluence Strategies, LLC](#)

Upon a motion by Commissioner ViksneHill (second by Commissioner Roblan), the Board of Commissioners voted to approve the Third Amendment to Professional Services Agreement between the Port of Coos Bay and Confluence Strategies, LLC and authorize Commission President Kyle Stevens to sign and execute the agreement. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

B. Authorization to Enter into Agreement with Superior Construction Consulting Services

Commissioner Hamner asked whether proof of insurance was in place. Ms. Cribbins stated the Port obtains that information after the contract has been approved but prior to any work being performed.

Upon a motion by Commissioner Edwards (second by Commissioner Roblan), the Board of Commissioners voted to approve the Professional Services Agreement between the Port of Coos Bay and Superior Construction Consulting Services and authorize Commission President Kyle Stevens to sign and execute the agreement. **Motion Passed Unanimously.** (Ayes: Stevens, Edwards, ViksneHill, Hamner, and Roblan. Nays: None).

6. Information Items

7. Public Comment

A. Tallon Trentz expressed his support for the PCIP project, stating the community needs the project to bring working families back and to provide an opportunity for children to stay and work in the area.

B. Clinton Herold expressed opposition to the proposed rail expansion project, stating the aging rail tunnels would require substantial reconstruction to accommodate double-stack containers, and the project costs have been underestimated.

8. Commission Comments

Commissioner Roblan stated July 8, at 1:00 p.m., there will be an event to celebrate the new entrance to the South Slough. The new entrance provides much better access, reduces opportunities for accidents, and adds extra parking.

9. Next Meeting Dates

- A. Regular Commission Meeting – Thursday, July 16, 2026, 11:00 a.m.
- B. PCIP Commission Meeting – Tuesday, August 4, 2026, 8:00 a.m.

10. Adjourn

President Stevens adjourned the meeting at 8:20 a.m. and entered into Executive Session, as authorized under ORS 192.660(2), to:

- (e) conduct deliberations with persons designated by the governing body to negotiate real property transactions;
- (f) consider information or records that are exempt by law from public inspection; and
- (g) consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

Management Reports



M E M O R A N D U M

TO: Port of Coos Bay Board of Commissioners

FROM: Melissa Cribbins, Executive Director of the PCIP Project

DATE: July 28, 2026

SUBJECT: PCIP Project Update

Community Engagement:
See Matt Friesen's report.

Grants and Financing:

Rail Crossing Elimination: We have an accepted project management plan (PMP) for the Rail Crossing Elimination (RCE) grant. Our grant reporting was submitted for the July 31, 2026 deadline for the financial and performance reports for RCE. The Request for Proposal for design and engineering was posted on July 29, 2026.

Consolidated Rail Infrastructure and Safety Improvements: We have an accepted project management plan (PMP) for Consolidated Rail Infrastructure and Safety Improvements (CRISI). Our grant reporting was submitted for the July 31, 2026 deadline for the financial and performance reports for CRISI. We are in the process of reviewing and editing the Request for Proposal for design and engineering for the Coos Bay Rail Line improvements, and the RFPs are expected to be released in mid-August.

Infrastructure for Rebuilding America: The grant agreement for the Infrastructure for Rebuilding America (INFRA) grant was approved by the Port Commission on June 18, 2026. It was signed and sent to MARAD, and we received a fully executed copy on June 28, 2026. We can now move forward with drafting and submitting a project management plan (PMP) for approval by MARAD. We are in the process of reviewing and editing the Request for Proposal for design and engineering for the Terminal, and the RFPs are expected to be released in mid-August.

Port Infrastructure Development Program: In late April, the Project was awarded \$11.25 million from the Port Infrastructure Development Program (PIDP) grant for track construction on the North Spit. We had the kickoff meeting on June 18, 2026.

Grant Meetings: We continue to meet with the granting agencies, Federal Railroad Administration (FRA) and the United States Maritime Administration (MARAD), in a consolidated monthly grant meeting. This is a much more effective method of working with the agencies and ensuring that we are making sure that they have all of the information that they need.

Grant Applications: In June, we submitted grant applications under the INFRA, RCE, and CRISI grant programs for the construction portions of the PCIP project.

Procurement:

We posted the Request for Proposals for Environmental Permitting (NEPA) and Community Engagement on July 29, 2026. The RFP will remain open until August 19, 2026, and then a contractor will be selected based on the qualifications-based selection process. We plan to have the NEPA contractor on board in early to mid-September 2026 to help guide the NEPA and Tribal engagement process.

Permitting:

We are still under the pause period for David Miller and Associates (DMA) and the U.S. Army Corps of Engineers (USACE) to allow the other aspects of the project to catch up with the design and permitting. We have asked USACE to continue their coordination work with the U.S. Department of Transportation during this time. USACE and the U.S. Department of Transportation are working on a written memorandum of agreement for their coordination during the NEPA process.



M E M O R A N D U M

TO: Port of Coos Bay Board of Commissioners

FROM: Matt Friesen, Director of External Affairs

DATE: July 28, 2026

SUBJECT: PCIP Management Report

Outreach and Communications:

Staff continued outreach and coordination efforts supporting the Pacific Coast Intermodal Port throughout the month. Engagement focused on strengthening partnerships, updating the website, and providing proactive communication with stakeholders, elected officials, and community partners.

- Continued meeting in small group settings to provide PCIP updates to local community members. This month included more than a half dozen small group meetings with local small business owners, community organizations, labor and advocacy organizations.
- Attended Empire District Neighborhood Night Out event.
- Distributed newsletter directly to stakeholders and partners.
- Continued coordination with Tribal governments, including responding to questions regarding the PCIP and working collaboratively to establish an ongoing communication cadence and meeting structure that reflects the Tribe's preferred level of engagement.
- Attended Oregon State University's Coastal Oregon Marine Experiment Station research symposium.
- Provided briefings and answered questions for elected official offices and field staff.
- Updated PCIP website, graphics, and links.

Action Items

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: July 28, 2026

PROJECT TITLE: One Year Contract Extension with PCIP Executive Director

ACTION REQUESTED: Approve a One Year Extension of Professional Services Agreement between the Port of Coos Bay and Melissa Cribbins

BACKGROUND:

The Port of Coos Bay is the grant applicant for the Pacific Coast Intermodal Port (PCIP) Project. In August of 2024, the Port Commission contracted with Melissa Cribbins to serve as the PCIP Executive Director. The Port entered into a new contract with Cribbins for the time period of August 1, 2025 through July 31, 2026.

The Port continues to move forward with the PCIP Project and wishes to continue to engage the services of Cribbins to serve as the Executive Director of the PCIP Project. The new contract will be effective August 1, 2026 and expires on July 31, 2027. Cribbins serves as an independent contractor on this project. She does not receive any benefits.

RECOMMENDED MOTION:

Approve a one-year extension of the contract for PCIP Executive Director Melissa Cribbins, effective August 1, 2025 and expiring July 31, 2026, and authorize Commission President Kyle Stevens to execute all documents needed to give this motion full force and effect.

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: July 28, 2026

PROJECT TITLE: First Amendment to Professional Services Agreement between the Port of Coos Bay and Accelerate Strategies

ACTION REQUESTED: Approve One Year Extension of Professional Services Agreement between the Port of Coos Bay and Accelerate Strategies

BACKGROUND:

The Port of Coos Bay is the grant applicant for the Pacific Coast Intermodal Port (PCIP) Project. On July 1, 2025, the Port Commission entered into a one year contract with Accelerate Strategies to provide federal project management services for the PCIP. That contract expired on June 30, 2026.

The Port continues to move forward with the PCIP Project and wishes to continue the services of Accelerate Strategies for the PCIP Project. The new contract will be effective July 1, 2026 and expire on June 30, 2027. Accelerate Strategies serves as an independent contractor on this project and does not receive any benefits.

RECOMMENDED MOTION:

Approve a one year extension of the contract with Accelerate Strategies, effective July 1, 2026 and expiring June 30, 2027, and authorize Commission President Kyle Stevens to execute all documents needed to give this motion full force and effect.

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: August 13, 2026

PROJECT TITLE: 2026Res07: Approval of Grant Agreement with Oregon Business Development Department (“OBDD”) for Channel Modification and Planning related to the Pacific Coast Intermodal Port Project (“PCIP”), Project Number C2025354

ACTION REQUESTED: Approval of resolution 2026Res07 entering into a grant agreement with Oregon Business Development Department

BACKGROUND:

In 2006, the Oregon State Legislature approved lottery bond funding totaling \$60 million to support the Coos Bay Channel Modification Project in three separate allocations. The first allocation of \$5 million has been entirely utilized. The second allocation of \$15 million for engineering and permitting of the Channel Modification Project is nearly entirely utilized.

This project has been in various stages of development. The Port’s project team continues to work closely with the USACE to ensure that all required studies and permit-related work is completed as required.

The State recently completed a sale of lottery bonds and requires the Port to enter into a grant agreement with the Oregon Business Development Department (“OBDD”) for Channel Modification and Planning related to the Pacific Coast Intermodal Port Project (“PCIP”), Project Number C2025354, in order to receive the award to assist in financing the costs of completing this PCIP project.

RECOMMENDED MOTION:

Approve resolution 2026Res07 authorizing Oregon International Port of Coos Bay Board President Kyle Stevens to execute all documents necessary to complete the Grant Agreement with the Oregon Business Development Department for Channel Modification and Planning related to the Pacific Coast Intermodal Port Project (“PCIP”), Project Number C2025354.

RESOLUTION 2026Res07

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
OREGON INTERNATIONAL PORT OF COOS BAY**

**APPROVAL OF GRANT AGREEMENT WITH OREGON BUSINESS DEVELOPMENT
DEPARTMENT (“OBDD”) FOR CHANNEL MODIFICATION AND PLANNING
RELATED TO THE PACIFIC COAST INTERMODAL PORT PROJECT (“PCIP”),
PROJECT NUMBER C2025354**

WHEREAS, the Port of Coos Bay is a “Port District” within the meaning of Oregon Revised Statutes 285A.666(3); and

WHEREAS, the Oregon Legislature previously approved an award of \$60,000,000 to the Port of Coos Bay for channel modification and deepening; and

WHEREAS, the Port of Coos Bay has received \$20,000,000 of this total amount; and

WHEREAS, the State of Oregon recently completed a sale of lottery bonds, which are the source of the funding for the grant award; and

WHEREAS, the Port of Coos Bay is required to enter into a grant agreement with the Oregon Business Development Department in order to receive this funding, and

WHEREAS, notice relating to the Port of Coos Bay’s consideration of the adoption of this resolution was published in full accordance with the Port of Coos Bay’s policies and laws for public notification; and

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Oregon International Port of Coos Bay as follows:

1. Grant Agreement Authorized. The Port Commission authorizes the Oregon International Port of Coos Bay Commission President Kyle Stevens to execute the Grant Agreement and such other documents as may be required to finalize the grant.
2. Additional Documents. The Oregon International Port of Coos Bay Commission President is hereby authorized to enter into any agreements and to execute any documents or certificates which may be required to complete the Grant for the Channel Modification and Planning for the PCIP Project.

APPROVED AND ADOPTED, by the Board of Commissioners of the Oregon International Port of Coos Bay this 20th day of August, 2026.

Kyle Stevens, President

Nick Edwards, Vice President

Informational Items

Oregon International Port of Coos Bay

Grant C202238 - Actual vs. Budget



C202238 Amendment 3 Budget	C202238 Grant Funding	Current Period		Fiscal Year to Date	Prior Fiscal Years			Total	Remaining Grant Funds
		May	June		FY24/25	FY23/24	FY22/23		
Interest Earned	-	14,476		76,257	84,158	116,960	123,028	400,403	400,403
Channel: Engineering / Design / Geo-Technical	6,240,000	-		402,741	712,932	3,411,501	679,766	5,206,940	1,033,060
Channel: Economic Benefit Study	1,000,000	-		14,875	53,375	320,450	365,858	754,558	245,442
Channel: Environment Studies / Environmental Impact Statement	3,900,000	-		50,234	178,856	300,558	117,775	647,423	3,252,577
Channel: United States Army Corp of Engineering Agreement	700,000	-		178,000	178,000	202,000	59,000	617,000	83,000
Channel: Permitting & Regulatory Fees	25,000	-		-	-	-	-	-	25,000
Channel: Legal Costs	105,000	-		-	-	-	-	-	105,000
Channel: Section 204/408 Report	225,000	-		14,875	137,200	100,975	17,052	270,102	(45,102)
Channel: Project Management (DMA)	250,000	-		95,595	467,163	715,908	283,586	1,562,252	(1,312,252)
PCIP: Engineering / Design / Geo-Technical	1,500,000	9,438	157,947	198,004	621,139	168,210	-	987,353	512,647
PCIP: Environment Studies	100,000	-	82,203	82,203	271,610	-	-	353,813	(253,813)
PCIP: Permitting & Regulatory Fees	50,000	-		-	-	320	-	320	49,680
PCIP: Legal Costs	50,000	4,643	2,357	89,421	28,507	-	-	117,928	(67,928)
PCIP: Project Managers (Federal & State)	324,000	21,352	44,899	507,819	244,082	-	-	751,901	(427,901)
PCIP: Community Engagement Coordinator	136,000	-		18,224	135,224	-	-	153,448	(17,448)
PCIP: Project Management(Permitting / NEPA)	375,000	-		1,715	40,415	-	-	42,130	332,870
OIPCB: Recipient Project Support (Travel & Lodging)	20,000	1,077		9,766	4,582	18,806	3,657	36,810	(16,810)
	15,000,000	36,509	287,405	1,663,472	3,073,085	5,238,727	1,526,694	11,501,978	3,898,425