

**COOS COUNTY URBAN RENEWAL AGENCY**  
**REGULAR BOARD MEETING**  
**7:30 a.m. Thursday, June 10, 2021**  
Zoom Meeting

**MINUTES**

**ATTENDANCE**

**Agency Board Members:**

Chairman Todd Goergen, At Large; Eric Farm, Port Commissioner; Kyle Stevens, Port Commissioner; Pat Goll, City of North Bend; Lucinda DiNovo, City of Coos Bay; Joe Benetti, City of Coos Bay; John Sweet, Coos County; and Melissa Cribbins, Coos County. Bill Richardson, City of North Bend was absent.

**Guests:**

John Burns, Port Staff; Lanelle Comstock, Port Staff; Megan Richardson, Port Staff; Mike Dunning, Port Staff; Krystal Moffett, Port Staff; and Nathan McClintock, Legal Counsel.

**1. CALL MEETING TO ORDER**

Chair Todd Goergen called the meeting to order at 7:37 a.m.

**2. INTRODUCTION OF GUESTS**

**3. CONSENT ITEMS**

**A. Approval of April 15, 2021 Board Meeting Minutes**

**B. Approval of May 11, 2021 Budget Committee Meeting Minutes**

Upon a motion by John Sweet (Second by Lucinda DiNovo), the Agency Board Members voted to approve the April 15, 2021 Board Meeting Minutes and the May 11, 2021 Budget Committee Meeting Minutes. **Motion Passed.**

**4. BUDGET HEARING – FY 2021/22 BUDGET**

Chair Goergen opened the public hearing for the fiscal year 2021/22 budget at 7:38 a.m.

Megan Richardson reviewed the budget document. Available cash on hand is \$1,479,000. Resources include previously levied taxes estimated to be received of \$8,000, interest of \$12,000, and tax increment revenues of \$150,000, bringing the total resources to \$1,649,000. Expenses for materials and services include insurance of \$2,000, publications and advertising at \$1,000, legal counsel at \$6,000, management fee of \$12,000, audit at \$7,500 and professional services for project support at \$270,000. Debt service totals \$6,271 bringing total expenditures to \$304,871 with an unappropriated ending fund balance of \$1,344,129 dollars for a total budget of \$1,649,000.

Chair Goergen asked for any public comment on the proposed budget for fiscal year 2021/22, and any questions from Agency Board members.

John Sweet asked for clarification on the budgeted amount for audit, stating the budget is simple and the amount seems high. Ms. Richardson stated it is an estimate based on the amount of spending. Typically, just a review is needed but with the increased spending planned for this year, the audit will cost more. In prior years, the review cost just over \$1,000.

Chair Goergen stated the tax increment revenues are up from prior years; improvements have been made on the North Spit leading to the increased revenue. This estimate comes from the County Assessor's office.

Chair Goergen asked for any additional comments on the proposed budget. There being none, Chair Goergen closed the public hearing at 7:42 a.m. and opened the Regular Board Meeting.

## 5. ACTION ITEMS

### A. 2021Res02 Adoption of Budget for Fiscal Year 2021/22

Upon a motion by John Sweet (Second by Pat Goll), the Agency Board Members voted to approve the resolution as presented. **Motion Passed.**

### B. North Spit Drainage Project Final Engineering and Design

Background information for this action request was provided in packet.

Pat Goll asked about plans to run a drain line through the Southport property, stating they are doing more paving this summer, and it is in everyone's best interest to stay up to date on where that line will go and coordinate with Southport. Mike Dunning stated the Port has spoken with Southport and will continue to work with them as final engineering and design and permitting are put together.

Upon a motion by Eric Farm (Second by Lucinda DiNovo), the Agency Board Members voted to authorize the Port of Coos Bay to enter into a contract with SHN Consulting Engineers and Geologists, Inc., on behalf of CCURA, for the North Spit Drainage Project Phase 2 & 3 Scope of Work in the amount of \$63,960 and solicit RFQ's for construction based on final engineering and design. **Motion Passed.**

## 6. PUBLIC COMMENT

There was no public comment.

## 7. SCHEDULE NEXT MEETING DATE

To Be Determined.

## 8. OTHER/ADJOURN

Chair Goergen adjourned the meeting at 7:47 a.m.